

Privacy statement

Werkse! respects your privacy as a visitor. This privacy statement describes how we handle personal data that we collect through our website – www.werkse.nl

We collect data on our website in various ways:

- We use cookies to collect data that allow us to research visits to our website. For example, we keep track of which articles are widely read. This helps us determine which topics we can share more about. We also use cookies to know whether our online advertising campaigns are working, and for analytical purposes such as tracking the number of website visitors and how long visits take.
- When you fill in the 'call me back' or 'upload your CV' form under a vacancy, we collect the
 data you enter, such as your name, phone number, e-mail address, CV and motivation.
 We use this data to contact you about the vacancy. We keep this personal data for up to 4
 weeks after the application process ends.
- On the Werkse! website you can use a digital form to register for training or education or for
 job search support. We use the data requested in this process to process your application
 and to contact you.
- If you contact Werkse! about a **message**, **article or publication** on this website, we ask for your name and contact details so that we can send the ordered item or contact you.
- If you subscribe to the Werkse! **newsletter**, we store your name, organisation name and e-mail address in our CRM system and in the programme we use for e-mail marketing purposes. You can unsubscribe at any time.

In all cases, we collect only the data necessary for the purpose, such as your name, phone number and/or e-mail address. If you want something sent to you, we will also ask for your address details.

If you send us an e-mail, the data you send us will be kept as long as necessary for the complete answering and handling of your e-mail.

Measures to protect personal data

We have taken measures to ensure that your (personal) data cannot be accessed by unauthorised third parties. The servers on which the Werkse! website is hosted are located in the Netherlands.

When we have obtained your data by "Consent" you can also withdraw your consent at any time. To do so, please contact <u>info@werkse.nl</u>.

Wij will never sell or share the personal data you share with third parties, unless required by law and regulations.

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The website is operated by Werkse! According to the AVG, Werkse! is responsible for processing your personal data. Questions about privacy can be sent to us via privacy@werkse!.nl.

How can I exercise my right of access, correction and/or deletion?

If you have or have had a trajectory with Werkse!, you live in the municipality of Delft and you want to inspect your data, you can submit a request for inspection. You can do this via the website of the Municipality of Delft. In all other cases, you can submit a request for inspection by sending an e-mail to privacy@werkse!.nl. When doing so, we ask you to send a copy of your proof of identity (with your passport photo and BSN number made invisible). This allows us to verify your identity. We will then contact you as soon as possible, but at the latest within four weeks.

This privacy statement was last amended on 20 March 2024. Werkse! reserves the right to amend this privacy statement.

Werkse! is part of the municipality of Delft. For Werkse! and Werkse! Holding BV, we broadly follow the privacy policy of the municipality of Delft. If you would like to know more about Werkse!'s privacy policy, please click <u>here.</u>

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